**The Mortimer Surgery**

**Patient Participation Group**

Notes of the meeting of the Patient Participation Group held on Thursday 13th July 2023 commencing 18:35 hours.

Summary of Actions Agreed:

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| --- | --- | --- |
| Minute | Action | By whom |
| 05 | Bring ideas for the next public meeting topic | All |
| 06 | Investigate letter about delivery of medicines | EvM |
| 06 | Set new starting time for meetings | SC |

Present

Chaired by Shirley Cullup (SC)

John Bagshaw JB (Vice Chair)

Brenda Neeves BN

Eva Van de Meuren EVM

Jean Wates JW

Holly Raynor HR

Iona Cola IC

John Miller JM

Apologies

Calum Fraser CF

Simone Pulleyn SP

Diana Marlow DM

Eddie Holweger EH

Dr Iain Rock IR

Not present

Issy Hinton IH

Mollie Lock ML

Mentioned not present

Ania Nadaj – Clinical Pharmacist AN

Mike Leigh – screen and projector MLe

Sarah Morland – Social Prescriber SM

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| --- | --- | --- |
| No. | Discussion Item | Action |
| 01/ | Welcome & Apologies for absence:SC opened the meeting and welcomed everyone. The minutes were read through and approved. All previous action items were completed.  |  |
| 02/ | Declaration of Conflict of Interest:None were made. |  |
| 03/ | Matters arising1. Calum is going to start medical school in September, SC passed round a Good Luck card for signature and expressed appreciation for his input and help over two years.
2. SC has taken a bottle of wine to thank MLe for the projector and screen, and the surgery had made a donation to the British Legion.
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| 04/ | Health for the Future event1. Feedback – there were many congratulations received afterwards for a successful event, including from IR.
2. It was much appreciated that both Paramedics came, even one whose husband was working shifts, and had to leave before the end.
3. Learning points –
	1. Speakers need to use the microphone properly, as those at the back could not hear everything
	2. A quick training session with microphones would help
	3. The registration list was not alphabetical, so long queues built up as they were checked in.
	4. The gmail address and password were problematic, but this has been resolved now.
	5. It was unclear why Anja withdrew as a speaker the day before the event
	6. One support group (Berkshire Cost of Living Hub) did not show up and did not let us know.
	7. Burghfield and Volunteers did come, and could have been invited earlier.
	8. Timing was tight, but stand holders were happy with the amount of contact. We were possibly a little prompt on clearing away (but not earlier than was scheduled and some of us wanted to get home!)
	9. Should we have catered more than water and biscuits? The group felt it was better to run straight through rather than have a break.
	10. Slide presentations could have been simpler and larger text.
	11. Overall it was agreed the event went very well.
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| 05/ | Future ProjectsWe will aim to have another public meeting next Spring/early Summer. Ideas to be brought to the next meetingDiscussion of possible topics led to these suggestions for consideration:1. Health and Exercise
2. Nutrition and Health
3. Health and Ageing
4. ‘On the Spectrum’

Holly is doing an extended project qualification (EPQ) on autism, and why girls are often misdiagnosed1. Alternative therapies – chiropractice, osteopathy, acupuncture etc…are they part of modern medicine?
 | All |
| 06/ | AOB1. JM had a letter from a lady in Sulhamstead informing her that delivery of medicines would stop from the 1st August. It had come from the Dispensary. EvM will investigate it.
2. Dawn had asked if we could start earlier than 6.30 pm so that she can lock up and leave on time. The group agreed to this, SC to set a new starting time of 6.15pm for the next meeting
3. SM has resigned as Social Prescriber, interviews are taking place to replace her
 | EvMSC |
| 07/ | Date of next meeting:The next meeting will be on 21st September 2023 at 6.15pm |  |

Minutes approved on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Chair